

School Policies

These policies constitute a binding condition of enrollment and continued participation in the School and apply to all students, parents, guardians, and any individual interacting with the School community.

Acknowledgment and Acceptance of Policies

By enrolling a student in the School, parents or guardians acknowledge, accept, and agree to comply fully with all School policies, procedures, rules, and operational protocols, as may be amended from time to time. The School reserves the right to modify, update, or interpret these policies at its sole discretion at any time, with or without prior notice. Continued enrollment or participation constitutes acceptance of any such modifications.

Withdrawal Policy

When a student is withdrawn from the School, the official withdrawal date corresponds strictly to the student's last day of attendance, defined as the final day the student was physically present and participating in academic activities.

This date shall be recorded in accordance with applicable State of Texas attendance and recordkeeping requirements.

Parents or guardians are required to submit written notice of withdrawal. However, regardless of when such notice is provided, the official withdrawal date shall not be altered and remains the student's last day of attendance.

All academic records, including report cards or progress reports, shall be issued based solely on this official withdrawal date. Student records shall be maintained, accessed, and released strictly in accordance with applicable state and federal laws, including the Family Educational Rights and Privacy Act.

Effective immediately upon the official withdrawal date:

- The student and family cease to be members of the School community
- All access to campus, programs, services, digital platforms, and communications is terminated
- No participation in any School-related activities or events is permitted
- The School shall have no further obligation to provide services, communication, or support of any kind

Condition of Participation in the School Community

Enrollment and continued participation are strictly conditional upon full and ongoing compliance with all School policies and expectations.

Parents, guardians, and students are required to adhere to all rules at all times, including but not limited to conduct, safety, communication, and operational protocols.

Failure to comply may result, at the School's sole and absolute discretion, in actions including but not limited to:

- Immediate restriction or revocation of campus access
- Suspension or permanent removal from School activities
- Administrative withdrawal or dismissal of the student
- Limitation of parent or guardian presence on campus, including drop-off and pick-up restrictions

No prior warning, progressive discipline, or escalation process is required before such actions are taken.

Campus Access and Safety

Access to the School campus is a privilege and not an inherent right.

The School retains the unrestricted authority to control, limit, or deny access to any individual, including parents or guardians, whose presence is deemed, in the School's sole judgment, to:

- pose a risk to safety or well-being
- disrupt operations
- conflict with the School's values, policies, or environment

This includes immediate removal from campus and prohibition of future access.

Conduct and Respect (On-Campus, Off-Campus, and Digital)

All members of the School community, including students, parents, guardians, and visitors, are required to maintain respectful, appropriate, and professional conduct at all times.

This obligation applies to:

- On-campus behavior
- Off-campus conduct that may impact the School community or its reputation
- All forms of communication, including verbal, written, and digital communications (including emails, messaging platforms, social media, and public statements)

In alignment with the School's Parent Handbook, including but not limited to the Code of Adult Conduct, Disciplinary Action Plan, and Public Conduct on School Property, all individuals are required to comply with the behavioral expectations and standards set forth therein.

Prohibited conduct includes, but is not limited to:

- Any form of disrespectful, inappropriate, or unprofessional communication toward staff, students, or members of the School community
- Any threatening language, statements, or behavior, whether explicit or implied
- Intimidation, harassment, coercion, or verbal abuse of any kind
- Dissemination or communication of false, misleading, defamatory, or harmful statements regarding the School, its staff, students, or community
- Verbal or physical misconduct, including aggressive, hostile, or confrontational behavior
- Any behavior that disrupts or interferes with the educational environment, school operations, or school activities
- Undermining the authority of School staff or interfering with the School's educational mission or functioning
- Use of inappropriate language or engagement in discussions not suitable for a school environment
- Unauthorized recording, photographing, or distribution of School-related content
- Any conduct occurring off-campus or through digital platforms that, in the School's sole determination, negatively impacts the School's reputation, safety, or community integrity

All determinations regarding conduct and its impact shall be made at the sole and absolute discretion of the School.

Any violation of this section may result in immediate action, without prior notice, including but not limited to:

- Restriction or permanent revocation of campus access
- Limitation or prohibition of participation in School activities or events
- Immediate administrative measures to protect students and staff
- Administrative withdrawal or dismissal of the student
- Restriction or termination of communication with the School
- Referral to law enforcement or legal action where applicable

The School is not required to implement a progressive discipline process prior to taking action.

Communications

All concerns must be addressed exclusively through official School communication channels (Kintess email, Kintess phone number).

All communications with the School and its representatives must remain respectful, professional, and appropriate at all times.

The dissemination, publication, or transmission of false, misleading, harmful, or defamatory information—whether verbal, written, or digital—may result in immediate action, including restriction of access, termination of enrollment, and/or legal recourse.

Use of School Name and Materials

The School's name, logo, likeness, branding, images, and all related materials are the exclusive property of the School.

No use, reproduction, distribution, or publication is permitted without prior written authorization.

Confidentiality

All parents, guardians, and community members are required to maintain strict confidentiality regarding:

- Students
- Families
- Staff
- Internal School matters

Unauthorized disclosure of confidential or sensitive information may result in disciplinary action and/or legal consequences.

Enforcement and Authority

The School retains full, exclusive, and final authority to interpret and enforce its policies.

The School may take any action it deems necessary to protect its community, operations, and environment, including but not limited to:

- Restricting or terminating campus access
- Modifying communication methods or limiting contact
- Implementing alternative arrangements
- Immediate dismissal or administrative withdrawal
- Referral to law enforcement or appropriate authorities when warranted

All decisions made by the School are final and not subject to appeal.

Governing Law

These policies shall be governed by and interpreted in accordance with the laws of the State of Texas.

Final Statement

These policies are established to protect the safety, integrity, reputation, and proper functioning of the School.

Enrollment, continued attendance, and any interaction with the School constitute full, unconditional, and ongoing acceptance of all terms outlined herein.